

CASH Extraordinary General Meeting Minutes

3.55pm, 1st February 2020, St Julian's Church Hall, Abbots Avenue West, St Albans

Attendees:

Michelle Mackenzie MM
Kate Swindells KS
Joanna Cooney JC

Elaine Rainsford ER
Gail Jackson GJ
Ed Jankowski EJ

Iain Grant IG

Apologies:

Janet Audley Charles JAC
Cllr Janet Smith JS
Cllr Sandy Walkington SW

Minutes

<u>Agenda Item</u>		<u>Action</u>	<u>Responsible</u>
1. Correction on the accounts	<p>There was a formula error when closing the Virgin account and opening the Metro account where the £1234.28 in the Virgin account was double counted when presenting the AGM accounts.</p> <p>The corrected account balance is £8205.01.</p> <p>These were nominated by MM and seconded by JC.</p>		
2. Adoption of the new constitution	<p>The new constitution has been available on CaSH's website for 21 days. There have been no comments from the public.</p> <p>The new constitution was proposed by MM and unanimously voted for. The new constitution was therefore adopted by CaSH.</p>		
3. Election of new Trustees and Officers	<p>MM was nominated for Chair by GJ and seconded by ER. JC was nominated for Secretary by MM and seconded by KS. KS was nominated for Treasurer by MM and seconded by GJ. JAC was nominated as an Officer by IG and seconded by MM. GJ was nominated as an Officer by MM and seconded by IG.</p>		

	All nominees were voted in.		
4. Members	<p>The new constitution is for a membership based organisation.</p> <p>The Committee now needs to determine under what terms members are to be recruited.</p> <p>Concerns include how to ensure that we have enough interested members, and how to ensure that those members attend meetings to ensure that we are quorate (4 or 10% of members, whichever is higher).</p> <p>It was agreed that terms should be laid out clearly in membership documents, to ensure that future decisions are clear and consistent, particularly in who is allowed to be a member and under what terms they can remain a member.</p> <p>We also need to review our GDPR policy and ensure that it is fit for purpose when storing membership details.</p>	<p>Find examples of other member documents.</p> <p>Discuss what CaSH's membership documents should look like.</p> <p>Review CaSH's GDPR documents.</p>	<p>JC</p> <p>Committee</p> <p>JC</p>
5. Hub updates	<p>There isn't a meeting with the Council in the diary, although it's been provisionally proposed for March, which is quite a long time away.</p> <p>IG noted that funding from Leyland Avenue has now been allocated as 50% to cover Council loans and 50% for MP development, a reduction from the original 100% for the MP.</p> <p>IG also notes that the Council press release only determines funding for the next stage, not for the complete build. MM and JC noted that the MP had been added to the Work Programme but there was no public discussion of funding in the Council meeting webcast. It was unclear whether there was discussion in the private section of the meeting. It was suggested that CaSH ensure that a building on Green Belt would pass planning, and identify with the Council or other stakeholders what barriers there might be (e.g. consideration of other sites).</p>	<p>Arrange a meeting with Cllr Mandy McNeil to discuss the current status of funding.</p> <p>Send a letter / email to SADC asking for confirmation of the status of funding and the possibility of planning.</p>	<p>MM</p> <p>MM</p>